

Date: March 18, 2020

Attendance:

Katie Dawson

James Boldin

Jeffrey Anderson

Jessica Griggs

Christine Berry

Elizabeth Oldfather

Allison Wiedemeier

Kioh Kim

Topics Covered:

The Online Student Handbook: Jessica created the Online Student Handbook and would like feedbacks on the topics included.

- What is beneficial? Everyone agrees the handbook would be beneficial to students.
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- , where in the other departments it comes from the advisor. It should be stated that this is department specific.
- Jeffrey explains a form they have to fill out to get it approved to take an online class and he shared the form.