



- a) Students will begin the registration process in March or April.
- b) The summer Cost of Attendance (COA) is estimated based on the previous years tuition and fee amounts and the current housing amounts as listed on the ULM webpage. This is so we are able to award students immediately after they begin enrolling for the summer term.
- c) To identify students who are ready to be awarded, the FAO will extract enrollment and eligibility data from the Banner Student module utilizing the enrollment load program (RSRENRL) and load the hours to the Banner Financial Aid (FA) module on the ROAENRL form, this will be done on a weekly basis.
- d) A pop cell (Summer Population Calc) will be utilized to calculate the student's satisfactory academic progress (SAP) status for summer utilizing ROPSAPR program in Banner FA at the end of the spring term. This process will update the student's SAP status for the 20XX80 term in Banner FA form ROASTAT-Eligibility tab. For initial awarding of current students, the 20xx60 term will be utilized to determine SAP eligibility until spring grades are available for review. SAP will be calculated for new students entering for the 20xx80 term. Once SAP has been calculated for the summer **at that time any student that is deemed to be bad SAP, will have the summer award cancelled.**
- e) Once the hour load process has occurred, the FAO will run a manual pop cell (Summer Population Aid Year Duration) Fall/Spring/Summer FSS or Spring/Summer SPS on GLBDATA within Banner FA to identify enrolled students and then change the Aid Year on the Budget screen for these students to reflect summer. The batch post process on Banner FA form RORPOST will be utilized to perform this process. This will allow for the calculation of the student's summer Cost of Attendance (COA). This will also repopulate the student budget duration utilized to calculate the student's EFC #.
- f) The batch post process on RORPOST and the RNPFX program will be utilized to perform this process. This will allow for the calculation of the student's expected family contribution (EFC) value for summer. **The summer EFC calculation only affects whether or not the student has SUB eligibility for summer.** The calculation of the summer EFC will be (Combined duration EFC which is the 12 month aka FASPSUM- 3 mon duration EFC = Summer EFC. Summer Need = Summer COA – Summer EFC. If prior EFC exceeds prior COA, the difference must be added to current EFC to determine correct summer EFC. The EFC for a Summer only student will be the 3 month EFC. For a student that is SPRSUM the calculation will be 8 month – the 3 month summer. The EFC for a SUMMER only is the 3 month.)

In some cases you may discover that a student has been guilty of fraud and should be reported. The law doesn't allow you to modify either the formula or the tables used in the EFC calculation. If you suspect that a student, employee, or other individual has misreported information or altered documentation to fraudulently obtain federal funds, you should report your suspicions and provide any evidence to the Office of Inspector General. The method of reporting is included in the Office of Financial Aid Handbook

The Director of Financial aid along with the support staff are responsible for implementing and administering the rules within this policy.

An institution holds the right to not award summer financial aid.

