

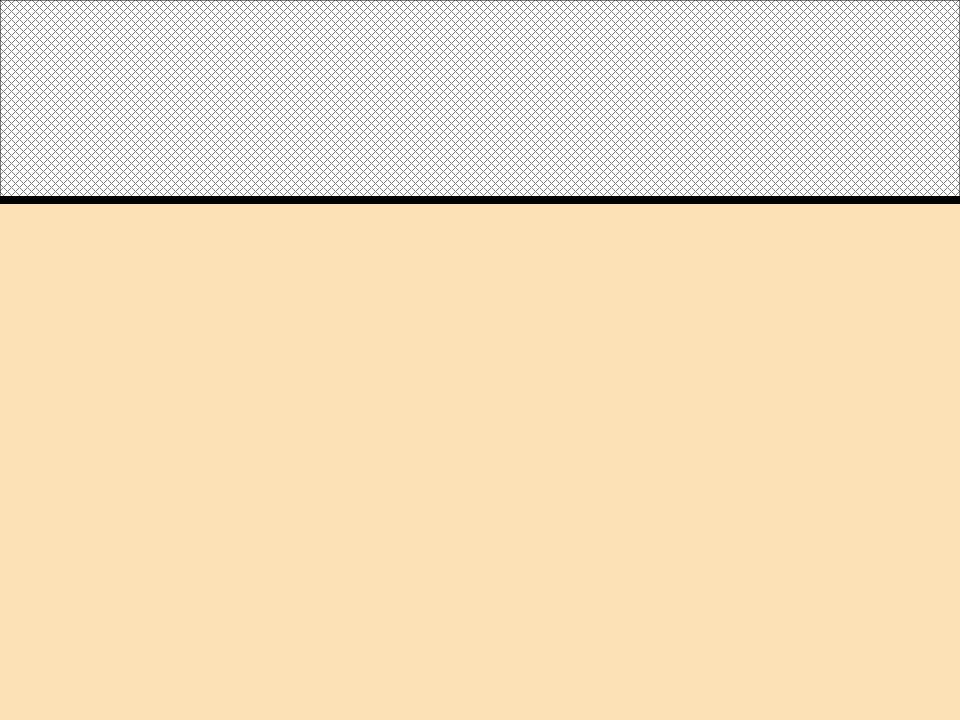
#### SELF-TEST

•

### GOAL

#### General Process

- 1. Recognize hazardous materials
- 2. Research and develop policies and procedures
- 3. Evaluate for effectiveness
- 4. Revise & re-implement, when needed



### Recognize

• Identify ALL processes that utilize hazardous chemicals in the workplace

ALL locations

ALL buildings

## PPE

- Fit
  - -Individual basis
- Inspection
  - -Prior to use



- Maintenance & decontamination
  - Consult manufacturer for approved methods

# Policies & Procedures

- Develop and implement work procedures
- Establish safe work practices
- SDS should be readily available
- Develop & implement PPE Policy
  - Should apply to ALL affected employees, vendors, and visitors!!

### Where are they?

- SDS books will be maintained within close proximity to hazardous materials.
- Check with your department head to find the one nearest you.

### Inventory

Each location

Indicate frequency

Record-keeping requirements

#### Safe Work Practices

- No smoking while handling
- Always wear proper PPE
- Always handle with care
- Avoid skin contact
- Wash hands prior to leaving work area

#### Safe Work Practices

- Treat all unknown chemicals as hazardous materials
- Containers are NOT to be used for food preparation or consumption
- Use proper containment when transporting through work area

#### Eval uate

Routine inspections

#### Revise

• Implement corrective action to correct identified concerns

- Examples
  - Revising policies/procedures
  - Retraining employees
  - Re-organizing the workplace
  - Procuring supplies

#### Communicate

Certain chemicals and quantities must be communicated to the following:

- Reportable quantities
  - Louisiana State Police
- Local fire departments
- LEPC

#### Research

- Review:
  - SDS,
  - Safety codes,
  - Laws/standards, and/or
  - Regulations
- Specifications on storage units:
  - Fire rating
  - Proper signage
  - Ventilation requirements
  - Proximity/location



### Layout

 Assign storage spaces in accordance with compatibility requirements

#### Establish Procedures

- Safety work practices
  - Upon receipt, move immediately to storage area
  - Keep in original container
  - Do NOT store near stairwell, elevator, or hallways
  - Do NOT store near combustibles
    (ie. Paper/cardboard)
  - Inspect routinely
    - During your monthly/quarterly inspection (be sure it is documented)



### Implement

Follow your written procedures

#### Eval uate

•

#### The Benefits of SDS

- Improved workplace safety
- Fewer exposures
- Consistent communications
- Greater hazard awareness
- Easier compliance
- Enhanced human and environmental protection

#### QUIZ:



Under the GHS, OSHA will no



The SDS contains less information



The SDS can create a safer work



The SDS will be harder to understand than the MSDS

#### Sections

- Section 1 Identification of Substance
- Section 2 Hazards Identification
- Section 3 Composition & Ingredient Information
- Section 4 First-Aid Measures
- Section 5 Fire-Fighting measures
- Section 6 Accidental Release
- Section 7 Handling & Storage

#### Sections

(cont)

•	Section	8 E	xposure	<b>Control</b>	ls &	PPE
---	---------	-----	---------	----------------	------	-----

- Section 9 Physical & Chemical Properties
- Section 10 Stability & Reactivity
- Section 11 Toxicological Information
- Section 12 Ecological Information
- Section 13 Disposal Considerations
- Section 14 Transportation Information
- Section 15&16 Regulatory and Other

#### Key Points to Remember

It is essential to have complete and accurate information about the substances you use

•The SDS helps prevent accidents and exposures

•Always consult the SDS for the substances you use on the job.

## Training

 Should your job expose you to more hazards you will receive much more detailed training.

- Please review our Hazard Communication Policy here:
- <a href="http://www.ulm.edu/safety/manual\_hazardc">http://www.ulm.edu/safety/manual\_hazardc</a>
  omm.html